

Berkshire Hills Country Club  
P.O. Box 611, Chesterland, Ohio 44026  
(440) 729-9511 • (877) 729-9511 • Fax (440) 729-7555

## 2007 Golf Outing Information & Contract

Thank you for considering Berkshire Hills Country Club for your event. Please complete and return the attached contract with your deposit. You may use the deposit towards the cost of your outing. Upon receipt of the signed agreement and your deposit of \$10 per golfer, the starting times will be reserved for your group.

Fourteen (14) Days in advance of your outing, you are required to confirm the guaranteed count of your group. In addition to this guaranteed count, payment of 50% of the total amount due for the golf, carts and any food or beverage options are due or the tee times will not be held.

On your outing date, if you are short your guaranteed number of players, your deposit will be debited by \$20 per player. Any addition to the number of players must be done as soon as possible and will be subject to availability of tee times.

To prevent mass confusion the day of your event, it is required that you collect the green, cart and food fees from your group. You will then settle up with the pro shop and collect the keys for the carts. Any prearranged food and beverage costs are due and payable to the main club house, after your event. Please have your group ready at the tee 15minutes before the first scheduled tee time.

It is recommended that you collect all the money from your participants by the fourteen day deadline. That way you will not have to cover the costs for any players that don't show up on the day of your event.

### CANCELLATION POLICY:

Should you have to cancel your outing, and notify Berkshire Hills Country Club a minimum of 60 days in advance of your outing date, you will receive a full refund of your deposit. If you cancel within 59 to 30 days prior to your date, you will receive a 50% refund of your deposit. If you cancel within 29 days or less, you will not receive a refund of your deposit. This is the complete refund policy and is not subject to exception. If you are entitled to a refund, please allow three weeks to process to send a check to you.

Rain, cold or generally lousy weather conditions are not grounds for cancellation. If the course is open, you are expected to play. If conditions are dangerous, unplayable or the superintendent has closed the course, we can schedule an alternative date or you can be issued a refund of any unused, non-perishable services and goods. Our rain check policy is as follows: If you have completed 13 of 18 holes, no rain check or credit will be issued. If you have played between 4 to 12 holes, you will receive a 50% credit or a 9 hole rain check. If you have only played 3 or less holes, full credit or an 18 hole rain check will be issued.

## OUTING AMENITIES AVAILABLE

Longest Drive

Closest to the Pin markers

Straightest Drive

Hole sponsor sign(s) placed at tees

Cart signs with your outing rules are provided

Breakfast, Lunch and Dinner options available through the main clubhouse, menus available

Beverage cart and/or stations upon request

Range balls are available upon request

We of course carry a wide selection of basic golf goodies from balls, gloves, hats, umbrellas, sun screen and many other items. We specialize in helping you make your outing a hassle free and easy event. If you need ideas for favors we have tons of options in a wide variety of price points. Looking for that unique gift, we can assist you in making your outing memorable. We can offer you a wide variety of beautiful plaques, trophies and other unique items.

Given proper lead time, we can have shirts, hats or a variety of items personalized with your logo (engraved, embroidered or silk-screened) for your outing. We are also your one-stop-shop for all of your outings many needs including hole sponsor signs, banners, hole-in-one packages, contests, photography and tournament favors of all types. Contact us for a complete catalog of our various services we offer at unbeatable prices that will assist in making your outing a success.

## FOOD & BEVERAGE OPTIONS

Our golf outing brochure is enclosed, please review the different food and beverage options available to your group. Should you need a special menu, please contact us for more information.

Our main clubhouse has three banquet rooms that can accommodate groups from 20 to 500. We also have a swimming pool and tennis court that can be made available to those in your group that do not want to golf, please inquire about availability and fees.

After your event is finished, you are welcome to visit the newest addition to Berkshire Hills Country Club, THE GRILL @ BERKSHIRE. Equipped with games and big screen TV's, it is the perfect way to end your event.

Thank you for choosing Berkshire Hills Country Club for your Golf Outing. We look forward to making your event hassle free and easy.

# Berkshire Hills Country Club Golf Outing Rules and Regulations

Please distribute a copy of this to all participants prior to your outing.

1. Proper golf attire is required. Collared shirts are preferred. Please no tank tops , tee shirts, jeans, ripped or torn clothing.
2. Soft Spikes are required of all golfers.
3. All golfers in the outing must ride. You must have a valid drivers license to operate a golf cart.
4. All golfers must have their own set of clubs and bag. Rentals are available.
5. Anyone on the golf course (adults/children) must be a paid playing golfer for insurance requirements of Berkshire Hills Country Club.
6. No unacceptable behavior will be tolerated on the golf course, if necessary you will be asked to leave.
7. Golf cart rules change due to daily weather conditions and time of year, cart policies for each day will be listed at the pro shop. Obey daily cart rules.
8. You are responsible for any damage to the cart that occurs while it is being used by you.
9. No replays or playoffs! Your fee is for one round only, if you wish to go back out purchase a replay in the pro shop.
10. No alcoholic beverages, coolers or food permitted on course property, unless purchased through Berkshire Hills Country Club.
11. All players must report to the starter at least 10 minutes prior to their scheduled tee time, or 30 minutes for a shotgun start.
12. Pace of play is vital to our operation. All groups are expected to play in 4-1/2 hours, and to keep up with the group in front of you. Rangers will be on duty, and have full authority to enforce regulations and pace of play.
13. Practice course etiquette. Repair ball marks, replace divots, and rake all bunkers. Leave the course in the condition you found it, as a courtesy to the next player.
14. Rangers will be available to assist all golfers and to enforce course rules.

Course Recommendation to help your outing maintain its pace of play without affecting scoring.

Maximum hole score for individual play is a Double Par.

Maximum hole score for a scramble is a Double Bogey.

**\*\*\*\*\* SLOW PLAY WILL NOT BE TOLERATED \*\*\*\*\***

If you have players that are novices, please make them and all players aware that they are to keep pace with the group in front of them at all times. Rangers will warn a group if they fall behind one hole, that they must pick up their pace, 2nd warning will result in making group pick up ball and advance to the next tee. 3rd warning will result group being pulled from the course without refund. Sorry to say that most slow play is resulted from outings, usually from having players who are not aware of slow play. You as chairperson, are responsible to warn all players about our policies! Therefore, please do not be surprised when we take action.



Munson Township

# Berkshire Hills

9760 Mayfield Road, Chesterland, Ohio 44026  
(440) 729-9511 • Fax (440) 729-7555

[www.BerkshireHills.com](http://www.BerkshireHills.com) • [Golfing@BerkshireHills.net](mailto:Golfing@BerkshireHills.net)

## GOLF OUTING WORKSHEET

Outing Sponsor \_\_\_\_\_

Contact Person (Chairperson) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone: Day \_\_\_\_\_ Evening \_\_\_\_\_

Date of Outing \_\_\_\_\_ # of Players \_\_\_\_\_

Tee Time Starting @ \_\_\_\_\_ Shotgun Start \_\_\_\_\_

### Extra Services Required:

Regular Scoring (\$2.00 p.p.) \_\_\_\_\_ Calloway (\$2.50 p.p.) \_\_\_\_\_

We will contact you to discuss any option checked on the line below

Breakfast \_\_\_ Lunch \_\_\_ Dinner \_\_\_ Bar Service \_\_\_ Beverage Cart \_\_\_ Prizes \_\_\_

Pin Marker Requirements: No Charge

Closet to Pin #3 \_\_\_\_\_ #8 \_\_\_\_\_ #11 \_\_\_\_\_ #18 \_\_\_\_\_

Long Drive #4 \_\_\_\_\_ #12 \_\_\_\_\_

Deposit Requirement Sent \_\_\_\_\_ Check # \_\_\_\_\_

## Berkshire Hills Country Club Golf Outing Contract

The information indicated in this contract verifies to the best of my ability: I/We understand my/our obligation to make players aware of Berkshire Hills's Rules and Regulations, as well as the timetable for confirming, canceling, and refunds. I/We agree to contact Berkshire Hills Country Club no later than 14 days prior to the event with any modifications to this contract, after which time I/we agree to be financially responsible for the fulfillment of this agreement.

\_\_\_\_\_  
Signature of Contact Person

\_\_\_\_\_  
Date

Sign both contracts and make copies for your records, mail back with your deposit of \$10 per player with a check made payable to: Berkshire Hills Country Club, P.O. Box 611, Chesterland, Ohio 44026

# FOOD AND BEVERAGE CONTRACT

Tournament Name: \_\_\_\_\_ Tournament Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Approximate Number of Players \_\_\_\_\_

Time for Dinner to be served: \_\_\_\_\_ Room Requested: \_\_\_\_\_

## MENU TERMS

1. Menu contract must be completed fully and attached to the Golf Outing Contract and returned, along with your deposit to Berkshire Hills Country Club, P.O. Box 611, Chesterland, Ohio 44026, before outing date and tee times will be reserved.
2. Full payment of your golf outing must be made prior to the completion of golf outing, unless other arrangements have been made prior to outing date. Gift certificates cannot be used toward outing fees.
3. The exact number of players for food must be called in no later than fourteen (14) days prior to outing date and the number of players provided will be the amount you will be liable for. Remember to take into consideration your helpers and/or workers.
4. If outing is postponed due to unforeseen weather conditions, an alternative date will be decided on the date of postponement, subject to availability. Outing will be liable for food expense if outing is not cancelled early enough to cancel the food preparation.
5. All plates, utensils, etc. will be provided.
6. Prices DO NOT include Ohio Sales Tax. If your group is tax-exempt, please include a copy of your exemption prior to the event date.

I have read, and I understand and agree to be bound by the terms and conditions set forth in this contract

\_\_\_\_\_  
Outing Chairperson

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
PRINT NAME

Menu Selections Continued on Next Page

# FOOD AND BEVERAGE CONTRACT

## LUNCH ADD-ONS -per player- (check only one)

- Grilled Hamburger, Chips & Fountain Drink \$4.00  
Includes: buns, lettuce, tomato, onion, mayonnaise, mustard and ketchup
  - Grilled Cheeseburger, Chips & Fountain Drink \$4.50  
Includes: buns, lettuce, tomato, onion, cheese, mayonnaise, mustard and ketchup
  - Jumbo Hot Dog, Chips & Fountain Drink \$3.50  
Includes: buns, relish, onion, cheese, mustard and ketchup
  - Turkey Wrap, Chips, Coleslaw, Cookie & Fountain Drink [BOX LUNCH] \$7.50  
Includes: bun, lettuce, tomato, onion, cheese, mayonnaise, mustard and ketchup
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DINNER OPTION -per player- (check only one) Price varies depending on number of players, and the day of week. **Price includes golf, cart & dinner.**

- Grilled Steak or Chicken \$59.00 to \$70.00  
Includes: 8 oz. Rib Eye Steak or Chicken Breast, Coleslaw Salad,  
Au Gratin Potatoes, Mixed Vegetables, & Assorted Strudel at Coffee Station.
  - Buffet Dinner - MINIMUM 48 \$73.00 to \$83.00  
Includes: Berkshire Chicken, Sirloin Tips, Fresh Garden Salad,  
Au Gratin Potatoes, Mixed Vegetables, & Assorted Strudel at Coffee Station.
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## BAR ADD-ONS -per player- (Open 3 hours) (check only one)

- Open Bar  Cash Bar  No Bar
- Draft Beer \$5.00
  - Draft Beer & House Liquor \$10.00
  - Draft Beer, Wine & Premium Liquor \$15.00

Food Prices Subject to Ohio Sales Tax

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Please mail pages 4, 5, and 6, with your deposit of \$10.00 per player, even if food and beverage service is not wanted. If paying your deposit using a credit card, page 7 must also be included.

## For Credit Card Payments Only:

Your statement will show Berkshire Hills Party Place, LLC as the merchant

Amount of Payment:

Please Circle:      Visa              MasterCard

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Expiration \_\_\_\_\_ / \_\_\_\_\_

Name on Card: Billing Address:

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Corporate Name (if applicable):

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Authorized Signature:

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Thank you for choosing Berkshire Hills Country Club  
for your group outing. We look forward to serving  
you and making your day a memorable one.